**Mayo Mill Dam Feasibility Study Steering Committee**

**Meeting Minutes**

**March 5, 2024**

**Attending (12):**  Mike Sutton, Tom Lizotte, Cindy Freeman-Cyr, Norton True, Chris Maas, Denise Buzzelli (Steering Committee), Jack Clukey, Alsina Brenenstuhl (Town Staff), Maranda Nemeth, Eileen Bader-Hall, Lucy Van Hook, Mike Burke via Zoom (Project Team)

**Audience (5):** Sandy Perkins, Bill Erspamer, David Flaherty, Lisa Laser, and M. Stitham via Zoom

**Call to Order:** 5:30 pm

**Minutes:**

* Reviewed list of groups and potential 1:1 for outreach coordination. Steering Committee members chose respective groups to reach out and speak with. Alsina will help with logistics and coordinating meetings.
* The committee agreed library presentations, coffee conversations and small group settings would be effective for Q&A purposes. Some locations suggested were TFL, Central Hall, Bears Den, and The Mill meeting room.
* Discussed some costs for different types of mailers for outreach. Looking into an informational flyer and possibly a postcard to be sent to residents.
* Maranda is to meet with the Select Board on March 11 with a draft proposal from ASF/TNC moving forward, contingent upon a town vote.
* Discussion on when the draft referendum question needs to be submitted. The Select Board is working with the Town attorney to have this completed and presented to the Select Board by the end of the month (March).

**Next Steps:**

* Set April Meeting if needed
* Alsina to get the cost of mailers
* Alsina to continue answering questions.
* Alsina to track/support meetings and help with scheduling outreach.
* Steering Committee to start on community outreach.

**Next Meeting:** TBD

**Adjournment:** 7:32 pm

**Approved by:** Alsina Brenenstuhl **Date:** 3/28/2024